

**San Marcos Estates Homeowner's Association**  
**Open Board Meeting Minutes**  
**Zoom Board Meeting**  
**October 16, 2023**  
**7:00 P.M.**

The Board of Directors Present:     Bart Salzman-President  
   Rich Sisco- Vice President  
   Kathleen Coleman- Treasurer  
   Brandi Hulbert- Secretary (absent)  
   Joseph Yu- Director Member at Large

Recording Secretary:                     Renee Gordon

**CALL TO ORDER**

The Meeting was called to order at 7:00 p.m.

**Meeting:**

Kathleen made a motion, seconded by Joseph, that the following resolution be adopted:

**RESOLVED that the Board approve the July 2023 Open Board Meeting Minutes as written.**

The motion was carried unanimously

**President's Report**

- The Newsletter was sent via email on 9.11.23
- Yard Sale signs were posted at the entrances of the community and advertisements in 3 publications.

**Treasurer's Report**

Kathleen reported the following:

**As of July 31, 2023**

Income    \$61,686.55     Expenses \$57,065.36     Reserve Total \$91,498.67

**As of Aug. 31, 2023**

Income    \$68,337.46     Expenses \$66,160.45     Reserve Total \$92,054.65

**As of Sept. 30, 2023**

Income    \$74,816.35     Expenses \$70,915.79     Reserve Total \$86,782.68

**Committee Reports**

**We Care:** Bart sprayed for termites 8-9 trees along Pecos Rd.

**Architectural:** It has been slow over summer.

**Beautification:**

Rich made a motion, seconded by Bart, that the following resolution be adopted:

**RESOLVED that the Board approve the \$1743.00 from PRR to replace plants lost at the Frye entrance & 2 Elms on Evergreen as well as several absent shrubs and an Elm on Fairview. Rich will mark the locations and be onsite to make sure everything is placed correctly.**

The motion was carried unanimously

Rich is meeting with the City water conservation to discuss the turf reduction project specifics and will report back to the Board.

**Social Committee:**

The community yard sale was held on 10.14.23 from 7am-12pm. There were 18 participants; out of 11 houses visited 7 were very pleased with the sale, 3 were iffy regarding the sale and 1 only sold one item. The majority thought it was a successful event.

**Block Watch:**

There was an incident on Jay St. unknown circumstances police were out for 4 hours.

**Management Status Report:**

- Elan gave the Board Bids to review and these were discussed in the meeting.
- Elan will provide an irrigation expense report for the month.
- The TNR program grant for \$1000 was approved by the City.

Bart made a motion, seconded by Rich, that the following resolution be adopted:

**RESOLVED that the Board approve the Born Again proposal for \$500.00 to paint the San Marcos letters on the E. Frye Rd Monument Sign.**

The motion was carried with 3 ayes and 1 nay.

**Old Business**

Ratifications for Email vote from Sept. 26, 2023:

- a.) Trimming the trees on Frye and clean up on Evergreen as well as one tree tagged by the city on Pecos that might have been trimmed already.

**New Business:**

The Board discussed the 2024 budget:

**RESOLVED that the Board approve for 2024 the monthly assessment will be \$40.00.**

The motion was carried with 3 ayes and 1 nay.

The next Board meeting will be 1.23.24 time 7PM via Zoom.

The Annual Meeting will be held on Tuesday, 12.5.23 at 7PM via Zoom

Kathleen and Brandi are up for re-election.

The Board discussed all prices for services going up in the future, painting, landscaping and tree trimming. The monthly assessment needs to go up in 2024 to be fiscally responsible.

### **ADJOURNMENT**

There being no further matters to discuss, motion was made and unanimously seconded to adjourn the meeting and go into Executive session at 8:20 p.m.

Respectfully Submitted,  
Renee Gordon  
Recording Secretary